



Full-Time Grounds & Maintenance Person

We are looking for a hardworking individual to assist with the day to day running of the Royal Cornwall Events Centre.

The Events Centre now hosts in excess of seventy events a year from small dog shows to large indoor exhibitions and we are now looking for an individual to help with the day to day running of the events centre, the grounds and the associated buildings. Much of the work will be outdoors so the position would suit someone who is comfortable working in all weathers!

The position requires a varied mix of desirable skills and will involve working alone, with external contractors and with visitors and clients.

Duties will include:

- Basic maintenance of buildings and event centre equipment, including painting, repair work, carpentry and masonry.
- Basic plumbing skills. The management of temporary water supplies throughout the site and other basic plumbing work.
- Maintaining storage of equipment,
- Grass cutting, use of tractor mower, strimmer and chainsaw
- Liaising with clients and users of the Events Centre, ensuring that they have what they may need for their event etc.
- Some out of hours work
- Monitoring water meters and oil and fuel tank levels

The ideal candidate will have the following skills:

- Training certificate for use of a telehandler - desirable but not essential
- Basic computer literacy, ability to use email and spread-sheets etc.
- Full driving licence
- Training certificate for chainsaw, strimmer - desirable but not essential
- Experience in general building maintenance
- Experience of use of tractor mower
- Self-motivation and ability to use initiative.

The position is full-time (40 hours per week). You will be required to undertake some weekend work on occasion.